

# Oxford University Rowing Clubs

Autumn Fours 2023



O U R C s

## Emergency Action Plan

### Introduction:

This Emergency Action Plan is designed to act as an *aide memoire* for officials dealing with any serious incident should it occur during the Autumn Fours race on Sunday 5<sup>th</sup> November 2023.

### In the event of a serious incident:

- IN A MEDICAL EMERGENCY, INCLUDING ANY CREW MEMBER BEING SERIOUSLY INJURED OR BECOMING UNRESPONSIVE, IMMEDIATELY:
  - Marshal(s) to sound klaxon to stop the race in progress.
  - Marshal to raise the alarm with Race Desk and launch, or with other boats if available. Medical personnel to be deployed. Incident Coordinator to take control of incident. Radio to be used to alert the Senior Umpire at the earliest possible opportunity without interfering with other urgent actions. Either the IC or SU may declare a serious incident, having consulted with the other if communication restraints allow.
  - If the incident is on the water, move all parties involved to the riverbank at the earliest possible opportunity.
  - In consultation with on-site medical personnel, use a mobile phone to dial 999 for emergency assistance if required.
  - If required, defibrillators are available at
    - Pembroke Boat House (///glitz.actual.horn),
    - Balliol Boat House (///speech.gums.stocks),
    - University College Boat House (///nation.bunks.levels),
    - Longbridges Boat House (///normal.when.sings),
    - Falcon Boat House (///margin.rating.votes) and
    - The Riverside Centre (///rider.burst.vouch).
  - Advise emergency services that the designated access point for emergency medical vehicles is at the Riverside Centre off Donnington Bridge Rd (postcode - OX4 4AZ, ///copy.bath.ridge). If this is not possible, or should medical personnel feel that one of the other emergency access points is required, the other access locations to the river are
    - Longbridges Boat House (key to gate off Donnington Bridge Rd (///causes.gets.scars) held at Race Desk),
    - University College Boat House (code for gate off Abingdon Rd (///pizza.cover.cult) held at Race Desk),
    - Boat House Island via Christ Church Meadow (///switch.caked.quest); call Christ Church Lodge on 01865-276150 to gain access.

- Deploy people to guide the emergency services to the required location. If necessary, marshals or members of the Event Committee will be used to ask bystanders to clear an area to allow safe access for the emergency services.
- Incident Coordinator to keep detailed notes of the incident and ensure the incident is reported to the appropriate bodies/persons, including college if a student is taken to hospital. The IC will have been briefed by the Coordinating SU or Senior Treasurer before racing on how to alert colleges without disclosing personal information to unsuitable people including porters and student friends.
  - Senior Umpire to decide when normal river traffic may recommence. Senior Umpire to liaise with Race Secretary and Incident Coordinator to decide if and when racing resumes.

### **The following are relevant emergency contact numbers on race days:**

Police, Ambulance, Fire Service – **999**

**If calling for assistance owing to a person trapped in the water requiring rescue beyond our capability, the Fire Brigade must be called first and informed this is a water rescue.**

Incident Coordinator – Rowing Sabbatical Officer (Samuel McLoughlin) – **07917-643030**

Race Secretary (Race Desk Phone) – **07341-500865**

Christ Church Lodge – **01865-276150**

City of Oxford Rowing Club Boathouse – **01865-242576** (may not be staffed)

Riverside Centre – **01865-328454** (may not be staffed out of hours)

Iffley Lock keeper – **01865-777277** (may not be staffed at all hours)

Oxford University Security Services control centre – **01865-272944**,  
or emergency line **01865-289999**

Mobile phone numbers for Senior Umpires, event medics and the University of Oxford Sports Safety Officer held at Race Desk.