



Captains' Meeting Agenda

Tuesday 8th Week Trinity Term 2024

7.30pm, 11th June

Doctorow Hall, St Edmund Hall

Chair: Annie Anezakis (OUBC)

1. **Welcome**
2. **Minutes of the Last Meeting**
Available at <https://ourcs.co.uk/organisation/meetings/>
3. **Matters Arising**
4. **University Review of Rowing Governance** – Sophia Ungermann to speak
5. **Ratification of Ordinary Committee Members** – Sophia Ungermann to speak
 - Richard Mifsud (Osler/Worcester)
 - Kyle Siwek (Queen's)
6. **Secretary's Election** – Samuel McLoughlin to speak
 - John Davies (St Hilda's)
Nominated: Shea Heaney (St Hilda's)
Seconded: Sophia Ungermann (OURCs)
7. **Treasurer's Election** – Samuel McLoughlin to speak
8. **Captain of Coxes' Election** – Samuel McLoughlin to speak
9. **Sponsorship and Media Officer's Election** – Samuel McLoughlin to speak
10. **Amendment to the Constitution: University Squad Merger** – Samuel McLoughlin to speak
Two-thirds majority to pass

Change:

1.4. Membership of OURCs

- a. Membership of OURCs shall be open to the University Boat Clubs and College Boat Clubs.

- b. University Boat Clubs shall refer to the following clubs:
 - i. Oxford University Boat Club (OUBC)
 - ii. Oxford University Women's Boat Club (OUWBC)
 - iii. Oxford University Lightweight Rowing Club (OULRC)
 - iv. Oxford University Women's Lightweight Rowing Club (OUWLRC)
- c. College Boat Clubs shall refer to the following clubs:
 - i. boat clubs representing the Colleges and Permanent Private Halls of Oxford University, and;
 - ii. Osler House Boat Club.
- d. Boat clubs may apply for affiliation to OURCs at a Captains' Meeting upon the presentation of a request signed by a 10 members of the Club, one of which shall be a designated point of contact (as defined in 1.5.b), and another the designated Senior Member.
- e. Any motion to disaffiliate a College Boat Club is treated as a constitutional amendment (1.11).
- f. College Boat Clubs automatically cease to be affiliated on the 1st October if, in the previous year:
 - i. they have not entered any OURCs events
 - ii. they have not paid British Rowing affiliation fees, or
 - iii. they have not submitted a British Rowing Safety Audit
- g. Exceptions to 1.4.f., in cases of bona fide financial, or otherwise, hardship, may be agreed prior to that date with the OURCs Senior Member or Senior Treasurer.

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1.5. Membership Requirements

[...]

- b. All Member Clubs are required to provide details of points of contact. For University Boat Clubs, this must include their President and their Senior Member. For College Boat Clubs, this must include their Senior Member, and two captains. These points of contact must be confirmed to the OURCs Secretary in writing by the end of 2nd Week Michaelmas Term each year, and any changes to these during the academic year must be notified to the OURCs Secretary within 7 days of the change taking effect.

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1.6. OURCs Committee

[...]

b. The OURCs Committee shall consist of:

- i. the Chair, who shall be the President of OUBC in academic years commencing in even years and the President of OUWBC in academic years commencing in odd years, and whose duty is to Chair OURCs Captains' Meetings;

, and;

1.7. Captains' Meetings

[...]

h. Only the following may propose, second or vote on motions:

[...]

- iii. members of the University Boat Clubs who have been awarded rowing Blues or Half-Blues in the preceding 12 months, and;
Motions:

i. Motions:

[...]

- iii. Motions that require the use of OURCs' funds for the University Boat Clubs, or any single College Boat Club may not be proposed without the approval of the OURCs Secretary and OURCs Treasurer.

To (changes in red):

1.4. Membership of OURCs

- ~~a.~~ a. Membership of OURCs shall be open to ~~the University Boat Clubs~~ Oxford University Boat Club (OUBC) and College Boat Clubs.

~~b.~~ University Boat Clubs shall refer to the following clubs:

- ~~i.~~ Oxford University Boat Club (OUBC)
- ~~ii.~~ Oxford University Women's Boat Club (OUWBC)
- ~~iii.~~ Oxford University Lightweight Rowing Club (OULRC)
- ~~iv.~~ Oxford University Women's Lightweight Rowing Club (OUWLRC)

- ~~e.~~ b. College Boat Clubs shall refer to the following clubs:

- i. boat clubs representing the Colleges and Permanent Private Halls of Oxford University, and;
 - ii. Osler House Boat Club.
- ~~e.~~ c. Boat clubs may apply for affiliation to OURCs at a Captains' Meeting upon the presentation of a request signed by a 10 members of the Club, one of which shall be a designated point of contact (as defined in 1.5.b), and another the designated Senior Member.
- ~~e.~~ d. Any motion to disaffiliate a College Boat Club is treated as a constitutional amendment (1.11).
- ~~f.~~ e. College Boat Clubs automatically cease to be affiliated on the 1st October if, in the previous year:
- i. they have not entered any OURCs events
 - ii. they have not paid British Rowing affiliation fees, or
 - iii. they have not submitted a British Rowing Safety Audit
- ~~g.~~ f. Exceptions to ~~1.4.f.1.4.e.~~, in cases of bona fide financial, or otherwise, hardship, may be agreed prior to that date with the OURCs Senior Member or Senior Treasurer.

;

1.5. Membership Requirements

[...]

- b. All Member Clubs are required to provide details of points of contact. For ~~University Boat Clubs~~OUBC, this must include their Presidents and their Senior Member. For College Boat Clubs, this must include their Senior Member, and two captains. These points of contact must be confirmed to the OURCs Secretary in writing by the end of 2nd Week Michaelmas Term each year, and any changes to these during the academic year must be notified to the OURCs Secretary within 7 days of the change taking effect.

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1.6. OURCs Committee

[...]

- b. The OURCs Committee shall consist of:
 - i. the Chair, who shall be the OUBC Men's President ~~of OUBC~~ in academic years commencing in even calendar years and the OUBC Women's President ~~of OUWBC~~ in academic years commencing in odd calendar years, and whose duty is to Chair OURCs Captains' Meetings;

, and;

1.7. Captains' Meetings

[...]

h. Only the following may propose, second or vote on motions:

[...]

iii. members of the ~~University Boat Clubs~~OUBC who have been awarded rowing Blues or Half-Blues in the preceding 12 months, and;

i. Motions:

[...]

iii. Motions that require the use of OURCs' funds for ~~the University Boat Clubs~~OUBC, or any single College Boat Club, may not be proposed without the approval of the OURCs Secretary and OURCs Treasurer.

Proposed: Samuel McLoughlin (OURCs)

Seconded: Sophia Ungermann (OURCs)

11. Amendment to the Code of Conduct: University Squad Merger – Samuel McLoughlin to speak *Simple majority to pass*

Change:

2.2. Scope

[...]

c. Adherence to this Code of Conduct is a necessary, but not sufficient, condition for the safe running of College and University Boat Clubs as defined in 1.3. It is necessary for appropriate safe conduct to be exercised in situations that are not covered by the guidelines below.

To (changes in red):

2.2. Scope

[...]

c. Adherence to this Code of Conduct is a necessary, but not sufficient, condition for the safe running of OUBC and ~~College and University~~ Boat Clubs as defined in ~~1.3~~1.4. It is necessary for appropriate safe conduct to be exercised in situations that are not covered by the guidelines below.

Proposed: Samuel McLoughlin (OURCs)

Seconded: Sophia Ungermann (OURCs)

12. **Amendment to the Code of Conduct: Use of CORC Facilities** – Samuel McLoughlin to speak
Simple majority to pass

Change:

2.8. Rules specific to the Isis

[...]

I. Use of the City of Oxford RC Facilities

Crews using the City of Oxford Rowing Club grounds are expected to comply with all reasonable requests from CORC members relating to the following guidelines:

- i. avoid using the area at peak times for CORC members, *i.e.* weekday evenings and weekend mornings;
- ii. only use the grass areas for rigging/de-rigging, and for leaving boats unattended. Do not use car parking space, or the asphalt areas around the boathouse;
- iii. the landing stage should be occupied as briefly as possible when boating/landing, with priority given to CORC members;
- iv. boat and land pointing upstream whenever possible, and;
- v. do not leave trailers in the car park for more than 24 hours without permission from the CORC Committee.

To (changes in red):

2.8. Rules specific to the Isis

[...]

I. Use of the City of Oxford RC Facilities

Crews using the City of Oxford Rowing Club grounds **should ask permission before doing so, except in an emergency, and** are expected to comply with all reasonable requests from CORC members relating to the following guidelines:

- i. avoid using the area at peak times for CORC members, *i.e.* weekday evenings and weekend mornings;
- ii. only use the grass areas for rigging/de-rigging, and for leaving boats unattended. Do not use car parking space, or the asphalt areas around the boathouse;

- iii. the landing stage should be occupied as briefly as possible when boating/landing, with priority given to CORC members;
- iv. boat and land pointing upstream whenever possible, and;
- v. do not leave trailers in the car park for more than 24 hours without permission from the CORC Committee.

Proposed: Samuel McLoughlin (OURCs)

Seconded: Sophia Ungermann (OURCs)

13. Amendment to the Rules of Racing: Final Finishing Order – Q Sun to speak

Simple majority to pass

Change:

A3.18. Finishing Order

[...]

- m. The Final Finishing Order for the event shall be the Finishing Order of the last day of racing and shall include crews from the Final Finishing Order of the previous instance of the event that were 'not entered', did not qualify, or withdrawn as set out in A3.8.b, or A3.8.d, and other crews moved down the necessary number of places as follows
 - i. If lower crews of the same sex from the same College Boat Club are entered, higher positioned crews that were 'not entered' or withdrawn shall not be reinserted.
 - ii. Composite crews shall be removed from the Final Finishing Order with any non-composite crews moved up in order to fill their place
 - iii. Crews that do not enter or do not qualify for the second consecutive instance of an event shall not be reinserted.
 - iv. Crews withdrawn on safety grounds in accordance with A3.8.d shall be reinserted into their original position.
 - v. In Torpids, crews not entered or not qualified shall be reinserted 6 places lower.
 - vi. In Eights, crews not entered or not qualified shall be reinserted 4 places lower.
 - vii. In the event of there being more than one crew to reinsert, the crews should be reinserted starting from the Head of the River and working downwards.
 - viii. In the event that a crew which did not qualify has been invited to race at the bottom of the lowest division under A3.8.c, they shall be placed in the higher of either their position resulting from the Finishing Order from the last day of racing, or where they would be reinserted under A3.18.b.v or A3.18.b.vi.

To (changes in red):

A3.18. Finishing Order

[...]

- b. The Final Finishing Order for the event shall be the Finishing Order of the last day of racing and shall include crews from the Final Finishing Order of the previous instance of the event that were 'not entered', did not qualify, or withdrawn as set out in A3.8.b, or A3.8.d, and other crews moved down the necessary number of places as follows
 - i. If lower crews of the same sex from the same College Boat Club are entered, higher positioned crews that were 'not entered' or withdrawn shall not be reinserted.
 - ii. Composite crews shall be removed from the Final Finishing Order with any non-composite crews moved up in order to fill their place
 - iii. Crews that do not enter or do not qualify for the second consecutive instance of an event shall not be reinserted.
 - iv. Crews withdrawn on safety grounds in accordance with A3.8.d shall be reinserted into their original position.
 - v. In Torpids, crews not entered or not qualified shall be reinserted 6 places ~~lower~~ below their original position, or in the next available position if already occupied by a crew placed under A3.18.b.iv.
 - vi. In Eights, crews not entered or not qualified shall be reinserted 4 places ~~lower~~ below their original position, or in the next available position if already occupied by a crew placed under A3.18.b.iv.
 - vii. ~~In the event of there being more than one crew to reinsert, the crews should be reinserted starting from the Head of the River and working downwards. All racing crews in their finishing order to fill in the remaining places after crews placed under A3.18.b.iv. to A3.18.b.vi. have been reinserted.~~
 - viii. In the event that a crew which did not qualify has been invited to race at the bottom of the lowest division under A3.8.c, they shall be placed in the higher of either their position resulting from the Finishing Order from the last day of racing, or where they would be reinserted under A3.18.b.v or A3.18.b.vi.
 - ix. Crews are moved up to fill any remaining gaps and renumbered in sequence for each College Boat Club.

Proposed: Q Sun (OURCs)

Seconded: Ty Rallens (OURCs)

14. **AOB**

- **Nomination of provisional Captains' Representatives to review boards** – Joe Hitchen to speak

Seeking volunteers from those present who will still be a Captain or Club President next academic year to provisionally represent the Captains' on review boards which will be forming over the coming weeks and months, prior to the next Captains' Meeting.

- **Michaelmas Novice Regatta naming and the 2024/2025 cycle** – Q Sun to speak
- **Summer swim tests** – Samuel McLoughlin to speak