

Oxford University Rowing Clubs

Appendix E: Emergency Action Plan

Torpids 2020



O U R C s

This Emergency Action Plan is designed to act as an aide memoire for officials dealing with any serious incident should it occur during Rowing On and Torpids, on 21st (or 23rd) February 2020, and 26th - 29th February 2020 (or 12th – 13th March 2020) respectively.

IN THE CASE OF ANY MEDICAL INCIDENT THE RISK ASSESSMENT FOR THIS EVENT IS TO BE FOLLOWED.

In the event of a medical incident on the water NOT directly before or during a race:

- Marshal to radio Race Desk and SU with details of incident and call for First Aid if required.
- First Aiders have priority to assess the situation and decide on appropriate course of action (e.g. whether ambulance is necessary).
- Once the First Aiders are satisfied that any casualties have been safely moved to the bank or to an area well away from racing, the SU will have priority to resolve the incident, delegate to an inactive SU or to delegate the role of Incident Coordinator to a member of the Event Committee.
- Post-Incident Coordinator to organise post-incident operations, paperwork and reporting on land depending on First Aiders' assessment.

In the event of ANY medical emergency (e.g. considerable blood loss or unmovable person due to serious incident):

- Marshal(s) to sound klaxon to halt all river traffic.
- Marshal to radio Racedesk and SU with details of incident and call for First Aid.
- First Aiders to stabilise involved persons.
- Defibrillators are available at Balliol boathouse (///ally.pilots.cloth) and University Boathouse (///nation.bunks.level) if required.
- Use mobile phone to dial 999 for emergency assistance. In the event of no mobile phone coverage there is an emergency (999 calls only) landline phone at the back of Longbridges Boathouse.
- Advise emergency services that the designated point for EMS vehicles is at the Riverside Centre off Donnington Bridge (postcode - OX4 4AZ, ///copy.bath.ridge). If this is not possible or should Incident Coordinator feel that one of the other emergency access points is required, the other access locations to the river are:
 - Longbridges Boat House (key to gate off Donnington Bridge (///causes.gets.scars) held at Race Desk).
 - To Boat House Island via Christ Church Meadow (///scrap.wiring.mixed). Call Christ Church Lodge on 01865 276150 to gain access.
- Incident Coordinator to resolve the incident once casualties are safely off the in-use water areas, as above.
- Post-Incident Coordinator, after consultation with the SU, to ensure incident reported to appropriate bodies/persons, including College if student is taken to hospital.

The following are relevant emergency contact numbers on race day:

Police, Ambulance, Fire Service – 999

Post-Incident Coordinator – Rowing Sabbatical by default – 07917-64303

Race Secretary (Joe Lord) – 07341-500865

Incident Coordinator – Senior Umpire or as delegated by SU

Christ Church Lodge – 01865-276150

City of Oxford Rowing Club Boathouse – 01865-242576

Iffley Lock Keeper – 01865-777277

Oxford University Security Services (emergency line) – 01865-289999.

Riverside Centre - 01865-328454

Mobile phone numbers for Senior Umpires, First Aid and Sports Safety Officer held at Race Desk.